

LINCOLN SPRING FLING, INC.  
BOARD MEETING AND EVENT STEERING COMMITTEE MEETING  
October 13, 2013 01:00 p.m. at The Anderson Library

As approved February 9, 2014

Tom B. called meeting to order at 1301 hrs.

Board Members present: Neil L., Paul R., Tom B., Fritz Mc., Carole Mc.

Board Members absent: Jim K., Vickie P., Steve H.

Steering Comm. Chairs Present: Benjamin A., Georgian L., Dale R., Bonnie H.

Cathedral Campers Present: Debbie S., Gary O.

Others Present: Steve B., Brandon J, Roberta H., Roann H.

**Secretary's Report:**

--Carole McC. moved and Bonnie H. seconded to approve the August minutes. Motion carried unanimously.

Paul reported:

The Amended Articles of Incorporation were filed with the Secretary of State on September 17, 2013.

The Articles of Correction were filed with the Secretary of State on September 17, 2013 (Correcting the Biennial Report that was incorrect filed by Rick A. in May of 2013).

The minutes from 5/19/13 to present were posted on our website on 9/9/13.

Benjamin and George have been added to the appropriate emailing lists.

**Treasurer's Report:** Neal presented a written report for September 2013. Beginning balance was \$4,664.50 and ending balance was \$4,664.90. There were no expenses and no income reported. The interest was \$0.40 on the bank account and.

Neil gave Paul additional 1995 finance information and Paul added it to the master file finance reports.

Paul reported he spoke with the Nebraska Department of Revenue. LSF does not have to collect sales tax on registrations. We do have to collect sales tax on all items we sell such as pop, CD's, t-shirts etc.

Paul Reported he created a PayPal account for LSF. The webhosting company Intuit/Homestead split up. Previously Intuit handled all the financial transactions. Now Homestead uses PayPal. Homestead is the web hosting company we have been using. The PayPal account is currently set to deposit funds into our checking account in a lump sum each month. Each time there is a purchase off our website we get an email confirmation. We also can pull up a real-time history showing any and all transactions.

...Neil and Tom would write up proposed amendments to the By-Laws that outline the reporting and record keeping and procedures for the LSF event as the By-Laws only outline the corporation not the event, monthly reports even in months the Steering Committee or Board does not meet. Paul stated he did not believe there needs to be a "committee" finance report separate from the "corporate" finance report until such time we are producing multiple events.

LINCOLN SPRING FLING, INC.  
BOARD MEETING AND EVENT STEERING COMMITTEE MEETING  
October 13, 2013 01:00 p.m. at The Anderson Library

As approved February 9, 2014

Neil brought up whether or not we were going to use the same company for POS (point of sale) during the event. Tom said we need to table the discussion because we were running out of time in this meeting.

**Entertainment Committee Report:** George reported the Entertainment Committee met on 10/6. Zach will be the Treasurer and Tyler will be the Secretary of their committee.

They have developed a plan for activities: Friday during the fellowship there will be board games, dice and cards. Saturday Split Decision will be the band performing for the dance. The band is asking \$500 and registrations for each member.

Paul asked George to send him the contact information for all the committee members.

**Marketing Committee Report:** Benjamin reported on the printing and postage costs for the registration flyer. Postage for 25 sheets and 9'x12' envelop is \$2.00. The committee will have 3,000 copies printed initially. George will check about printing costs at UNL. Office Max is \$240 for the 3,000 copies.

Paul reported he would get the work he's done so far and reference materials to Benjamin.

**Hospitality Committee Report:** Carole McC. asked if the committee was ok with one group hosting the hospitality space all day long. After discussion, the majority of the committee felt it would reduce the number of groups that could be involved. Last year it was one of the most common complaint was there were almost no hospitality groups. We decided to keep it as scheduled with multiple slots allowing for more groups to host.

**Speaker's Committee Report:** Dale

Two confirmed speakers for 2015 on the proposed list were Chris and Meyers R. and Carrie C (possibly from New Jersey).

Dale asked if the committee was alright with Individuals hosting the speakers vs. groups. After discussion the majority of the committee said it would be better to have a group involved so they can cover the responsibilities better and it would have more people involved and hopefully promoting the event.

Dale reported Peter M. is confirmed.

Paul reported that Dale advised him of John K's concerns about the speakers' full names being in the minutes. He saw them posted on Facebook/website. He asked that we change them to last initial. Paul immediately changed all the files and uploaded the corrected versions to Facebook and the website.

Dale presented a scheduling conflict with one of the speakers. He proposed we switch Peter and Keith on the schedule. It was unanimous to do so.

LINCOLN SPRING FLING, INC.  
BOARD MEETING AND EVENT STEERING COMMITTEE MEETING  
October 13, 2013 01:00 p.m. at The Anderson Library

As approved February 9, 2014

**Logistics Committee Report:** Paul R. reported he is still developing a schedule of duties and volunteers needed for load in/out and the duration of the event.

Paul reported he changed the Staybridge Hotel reservations for John K. He was confirmed for Wednesday eve & cancelled for Sat evening due to accommodate his schedule.

**Volunteer Committee Report:** Bonnie reported she and Paul will work together to develop the volunteer schedule.

**Registration Committee Report:** Vickie was going to meet up with Nancy to obtain all the registration records.

Paul reported he was going to have the online registration done for a live demo at the next Steering Committee meeting.

Paul presented the registration flyer. Several changes and corrections were discussed and the final draft was approved with the following changes: Correct the font size of "April 3-5, Add Cathedral Campers to the flyer, Change Friday speaker Peter to Keith and Saturday speaker Keith to Peter, correct the spelling of Boca Raton, change "your" in the tag name sections to "the" and the 3/4/13 date should be 3/4/14 and April in the same section should be March, and correct the Alateen registration fee to "\$10" instead of \$8.

The registration fees were discussed. Paul raised the question of whether or not the Steering Committee should be charged. It was the majority consensus to continue to charge the LSF committee members the \$17 or \$20 fee. No vote was taken.

--Carol moved and George seconded to raise the Alateen fee from \$8 to \$10. Motion carried unanimously.

--Paul moved and Fritz seconded to keep the AA and Al-Anon registration fees at \$17 and \$20 for early bird and late registrations, respectively. Motion carried unanimously.

**Old Business:**

CO-Chair tabled for September was not discussed.

The length of terms for LSF Board members was tabled again.

Paul moved and Bonnie seconded to adjourn, motion carried unanimously at 1550 hrs.

Next meeting date is October 13, 2013 at 1:00 p.m. at Anderson Library.

Respectfully submitted: Paul Ramirez, Secretary