

LINCOLN SPRING FLING, INC.  
BOARD MEETING AND EVENT STEERING COMMITTEE MEETING  
December 14, 2014 01:00 p.m. at The Anderson Library

Approved on January 11, 2015

Tom B. called meeting to order at 1306 hrs.

Board Members present: Tom B., Fritz Mc., Carole Mc., Jim K., Steve H., Neil L.,  
Board Members absent: Vickie P., Paul R.  
Steering Comm. Chairs Present: Carole Mc., George L., Joe E.  
Steering Comm. Chairs Absent: Dale R., Vickie P., Paul R., Bonnie H.,  
Others Present: Sandy M., Carl W.

**Treasurer's Report:** Neal reported the beginning checking account balance was \$6,420.72. He emailed his report earlier in the month. Interest on the account was \$0.43 and the expenses totaled \$358 (\$208 to Carole and \$62 for PO Box). The ending balance was \$6,001.30. He obtained the POB rental invoice. He went to the NE Dept. of Revenue he was advised we need to get a Sales Tax permit and pay our sales taxes for the year 2014 by January 20<sup>th</sup>. This would include audio sales and pop sales on site. He is not certain of sales tax for sales off the internet. No sales tax needs to be collected on registrations. Coffee donations are not taxed. Fritz wanted to know about sales tax on the water that we sold for ½ price. The amount is right under \$500 gross sales for soda and water and the gross audio sales were just over \$1600 (includes the sales tax collected for these sales). The POB can be paid online now.

Jim K. arrived at 1311 hrs.

There was no motion to approve finance report.

**Hospitality Committee Report:** Carole McC. reported she purchased the black linen table cloths \$8.69 each (\$173.80) and several plastic ones. She spoke with Sandy and RoAnne they will write up the overall committee tasks and give it to RoAnne for 2016.

**Entertainment Committee Report:** George reported her committee met last Sunday. They decided to go with Complete Music for the Dance DJ after reviewing all the quotes. They are charging \$395 which includes lights. Paul and Tom have reviewed the contract and approved it with some revisions. The contract requires a \$150.00 deposit to hold the date. Lance was our contact with Complete Music. She will get a revised contract to Tom for his signature.

As far as Open Mic goes there was a great deal of discussion including having a DJ who plays country music. We decided to not have a DJ for Open Mic and to stick with just an acoustic schedule. George will create a sign-up sheet for artists to sign up. She will enter the performers who have already committed. If those musicians want to play they will have to bring all their own equipment. Joe has the description for marketing. George can run Tom's equipment during the committee dinner if Tom just runs through it for her. George will work out a play list of genres for next month's meeting so everyone's tastes are accommodated.

**Volunteer Committee Report:** No report presented.

**Registration Committee Report:** No report presented. Tom spoke with Vickie last night she indicated there was nothing new to report.

LINCOLN SPRING FLING, INC.  
BOARD MEETING AND EVENT STEERING COMMITTEE MEETING  
December 14, 2014 01:00 p.m. at The Anderson Library

Approved on January 11, 2015

**Speaker's Committee Report:** Carl reported all the speakers are confirmed. Dale is going to make a sign up form for group hosts to sign up. Steve H. asked if travel arrangements have been made yet. Carl reported the speakers make their own arrangements and we reimburse them. They have not sent us any itineraries yet. Neil asked to have the costs asap so he can get the speakers reimbursed as soon as possible.

There are two speakers confirmed for 2016 but they are still working on the lineup.

George suggested the Speaker Committee go to Intergroup to solicit Speaker Hosts. Tom suggested going to District meetings as well.

George volunteered to go to Intergroup and ask for musicians and speaker hosts at the same time.

**Marketing Committee Report:** Joe E. reported the paper costs were really a good deal through Lance as he got an employee discount. The costs for 2,000 flyers \$180 two sided. Kinkos charges \$300 for the same. He is making a four color poster for bulletin boards. He is sending out a poster with each batch of flyers to the Central Offices.

We will probably go with yellow paper for the main printing of the flyers.

We want to go 4 color for the poster and programs.

Neil said he told Joe to stay under \$500 for the budget. Last year it was \$442 for printing and mailing. Joe is trying to find the book of addresses they mailed to last year. Paul said he doesn't have it. We need it asap.

Joe said all the flyers will be printed by the first of the year. He would deliver them to anyone who wanted some before the 1/11/15 Steering Committee meeting.

Sandy, Fritz and Carole left the meeting at 1343 hrs.

We will also be sending out a schedule of emails, no more than 2 per month. They will be full color emails that are easy to open.

The logo samples will be presented at the next Steering Committee meeting.

George thanked the Marketing Committee for donating the registration certificate and USB drive of the 2014 speakers to the AA Holiday Party. Everyone at the AA Holiday party was very excited that was one of the items.

**Secretary's Report:** Paul was not available. Tom reported Paul sent out minutes from September and November.

LINCOLN SPRING FLING, INC.  
BOARD MEETING AND EVENT STEERING COMMITTEE MEETING  
December 14, 2014 01:00 p.m. at The Anderson Library

Approved on January 11, 2015

--Carl W. moved and Neil seconded to accept both month's minutes as presented. Motion carried unanimously.

**Logistics Committee Report:** Tom reported for Paul that the contract is still pending but the items were all worked out. LEC is way behind in their paperwork.

We are still working out arrangements for the Central Office. Neil invited Tom or Paul to the Central Office Board meeting at 7 pm next week.

Paul confirmed Staybridge as the "event" hotel. He worked out the credit card mess from last year so hopefully it won't happen again.

The floor plan for the Lincoln Room has been revised with a few small changes. We still have to decide where to put the DJ for the dance and the Open Mic set-up. More than likely we will put both on the north wall.

Because of the increase in speakers and workshops there will be some cost increase for producing the audio recordings. We are going with paper sleeves with a cardboard box. We will have different sets. Speakers only, workshops only, combined sets.

Paul arrived at 1357 hrs.

**Old Business:**

None

**New Business:**

One of the districts is having a workshop April 16-18 of 2016. Tom suggested someone contact them to let them know we are holding LSF at the same time. They may want to move it.

Paul asked Jim if the Central Office had decided how they wanted to set up and lay out their store. Jim said they did not feel comfortable about leaving things out so they will haul stuff in and out of the room. Paul reported he reserved six of the carpeted walls. They are 10' or 12' long and about 6-7' high.

Neil L. moved and Carl W. seconded to adjourn, motion carried unanimously at 1402 hrs.

Next meeting date is February 8, 2015 at Anderson Library.

Respectfully submitted by Paul Ramirez, Secretary.