

LINCOLN SPRING FLING, INC.  
BOARD MEETING AND EVENT COMMITTEE MEETING  
June 2, 2013 01:00 p.m. at The Meeting Place

On 7/14/13--Carole moved, Neal second, these Minutes were approved with the revisions. (Revised minutes were emailed from this meeting to the committee). Motion carried unanimously. This copy of minutes shows those revisions.

Tom B. called meeting to order at 1300 hrs.

Board Members present: Jim K., Neil L., Paul R., Tom B., Arriving at 1315 hrs. Vickie P.,  
Present: Sandra K., Dale R.,

There was a discussion that because the new Articles of Incorporation and New By-Laws had not been voted on yet that the organization is still operating as an Ad Hoc Committee under the old rules. Therefore a quorum was defined as "the majority of persons present regardless of office or election" --It was unanimously agreed to continue the meeting under the old rules until such time the two documents could be approved.

Treasurer's Report by Neil L.: Neil stated the bank balance was \$4967.81. Tom B, Vickie P., and Neil L. met Saturday and set up the new checking account at West Gate Bank and signed the signature cards. Tom B., Neil L. and Vickie P. are the only three signers on the account. The account was set up without a debit card. Neil turned in the unused checks on the old account to U.S. Bank and was given a \$10 credit. On the new account we were charged \$15 for getting an endorsement stamp made for endorsing checks we deposit. The new checks should be in this week. Neil will pick them up on Friday. Neil had the bank change the address from his personal address to the LSF Post Office box. The checks have a double signature line on them. Double signatures are required for signing checks and making withdrawals. Bill pay has not been set up yet but it will also require two authorizations. Neil has online access to our account to review balances and monthly bank statements. We received a fold-up lawn chair as a gift for opening the account. Neil will hold onto it until we decide what to do with it. Paul R. recommended we use it as a door prize or something.

--Paul R. moved to accept the Treasurer's report and Jim K. seconded. Motion was carried unanimously.

Speaker Committee report by Dale R., Chair: Dale is waiting on a firm date for the event to lock down speakers. DICOBE gave Dale some contact numbers for speakers but he found many of them were not in service. Bob B. was not available but provided some referrals to Dale. Dale can confirm one speaker for certain on the April Dates. Dale is waiting on several "call backs" from potential speakers. It was discussed that in the past, the LSF speakers booked their own flights and LSF either reimbursed them before or at the event by check. Peter M. sent his MP3 and Dale circulated it to the Board/Committee. He is waiting for responses from everyone about him being one of the speakers. Dale reported he needs help hosting the speakers. The committee discussed that traditionally whoever was "chairing" the meeting the speaker was speaking at also was their "host". Paul R. recommended that we recruit A.A. the larger groups to be the "chairs and hosts". This would get more folks involved and help with recruiting attendees. They would also be more likely to promote the event. Everyone present agreed. Jim K recommended that we open to any group and make it a first come first served type of arrangement.

--The committee unanimously agreed to have an "open first come-first served" process for selecting speaker hosts/meeting chairs. After some discussion about what committee would be responsible for recruiting the groups to chair/host,

--Paul R. moved and Vickie P. seconded that the Speaker committee would be responsible for the task of recruiting and coordinating the meeting chairs and speaker hosts. The motion carried unanimously. Dale reported he would like to talk to these speakers about 2015 at the same time he is talking about 2014. This would make his process simpler. It was agreed that because many of the speakers are booked a couple years in advance it was a good idea. The committee discussed the importance to select the 2015 dates now so Dale could book 2015.

--The committee decided the 2015/2016 dates would be April, 2-5, 2015 and March 31.

--The committee decided that the definition of "first weekend" is if the Friday is in the new month then that would be the first month and Thursday could be in the previous month (e.g. Thursday, March 31, 2014 to Sunday, April 3, 2014).

Logistics Committee Report by Paul R., Chair: Dale R. asked if I had looked into North Star High School as a possible location for LSF. Paul reported he did not have that added to the vendor list for the RFP but would follow up on the possibilities. Neil L. stated the schools are still in session during the time of LSF and school activities might interfere with the event. Someone else raised the fact that the campuses are "Smoke Free" and that might be an issue. Paul will follow up with LPS about North Star. Paul reported that the RFP had been sent out and the deadline for response is 6/5/13. As soon as all of the responses are in he will select the top 3 and call a Logistics meeting inviting everyone on the Event Steering Committee for the final selection.

Articles and By Laws Committee Report by Tom B.: The proposed Articles and By Laws have been sent out. As we wanted to allow more time for everyone to review the By-Laws there was the recommended we table the By-Laws until the next meeting. Neil L. recommended one change to Article 7 Section 1 wherein it states "promote and carry the message of sobriety ..." to be changed to "carry the message of sobriety to the still suffering alcoholic."

--Jim K moved, Sandra K, seconded to approve the Articles with Neil's amendment and the motion carried unanimously.

Tom stated he will make some additional changes to the By Laws and have them resent to discuss at the July meeting.

Jim K. asked his middle initial be corrected from "J" to "W". Paul stated he would make that correction.

Jim K. Left the meeting at 1345 hours.

Neil L. reported that Jim Bothe of the Meeting Place Board wanted the Lincoln Spring Fling to provide them with a complete inventory of the items stored at the Meeting Place. Tom stated that he and Neil would get together after the meeting and create that list and Neil could get it to the Jim B.

Secretary's Report by Paul R.: Paul asked that we decide on the regular meeting location for the Board/Committee meeting. The discussion of The Meeting Place, Anderson Library or any other locations resulted in the recommendation to have the July meeting at Anderson so we can all see what it's like and decide then. Paul reported that the space at Anderson had been reserved already for July – October just in case.

--Paul R. moved and the motion passed unanimously that the next LSF Board/Committee meeting be held at Anderson Library on Fremont and Touzalin.

Ad Hoc Recruitment and Retention Committee Report by Paul R.: Present at the 2/14/13 meeting were; Bonnie H, Neil L, Pat N, Paul R, Steve H, Tom B, Vicki P. Paul recommended we adopt the list of committees and descriptions of the committee and add them to our By Laws as needed. They were:

**Steering Committee Treasurer:** Maintains the finances for the organization.

**Registration:** Organize advance reservations and supervises registration at the event.

**Speakers:** Evaluates and selects a slate of speakers for the next two years.

**Logistics & Site Selection:** Site selection and handles the physical details of the event logistics.

**Marketing:** Creates and conveys the group message in all formats and social media.

**Hospitality:** Coordinates the hospitality space(s) and recruits groups to host.

**Entertainment Activities:** Creates and organizes all entertainment activities.

**Volunteer:** Recruits volunteers and coordinates volunteers where needed.

--Vickie P. moved and Sandra K. seconded, to accept the Ad Hoc Committee's recommendation. Motion carried unanimously.

Dale R. left the meeting at 1500 hours.

Ad Hoc Recruitment and Retention Committee (Continued)

--Paul moved, Sandra K. seconded to elect Vickie P. to the Registration Committee Chair position.

Motion was carried unanimously.

There was some discussion regarding continuity in event committee structure and a desire to ensure the event will maintain standards and grow which resulted in the following motion:

--Neil L. moved, Vickie P. seconded to have Chair & Co-Chair positions for each event committee.

Paul R. agreed to create a volunteer recruitment brochure for the event committee to circulate after discussion about needing to fill the remaining positions. Also the brochure will include the positions of "Speaker Hosts/Meeting Chairs"

Meeting Adjourned 1514 hours.

Next meeting: Sunday, July 14 1300 hours (01:00 p.m.) at Anderson Public Library, 3635 Touzalin Avenue, Lincoln, NE (Touzalin & Fremont).

Respectfully submitted,  
Paul R., Secretary